



ODNR Volunteer Forms

(Created 6/2/2019)

Document owner: Trail chair

Contact info: trails@ohconline.com or go to 'Contact Us' to find current committee chair phone number.

There are several forms required by ODNR before engaging in volunteer work. Please check with your park/forest land manager to which form they require.

Individual Volunteer Form This form **MUST** be filled out and turned in to the ODNR Park Manager where you are planning on volunteering.

Motor Vehicle Insurance Form PDF This form **MUST** be filled out if operating any ODNR equipment.

Group Agreement PDF Group Agreement Form to cover the Group (Each group individual **MUST** fill out Individual Volunteer Form above)

(The group agreement is only for chapters and doesn't provide coverage for individual chapter members.)

#



Group Agreement

Group Name:

Representatives Name:

Address:

City:

State:

Zip:

Home Phone:

E-mail:

Park:

Park Staff Supervisor:

Agreement Dates:

to

Beginning

Ending

Contract of Agreement

THIS AGREEMENT is entered into between the members of _____, hereafter called VOLUNTEERS, and the Ohio Department of Natural Resources, Division of Parks and Recreation, hereafter called the DIVISION.

WHEREAS, the VOLUNTEERS agree to provide the services as follows. Assist park staff with:

WHEREAS, the VOLUNTEERS agree to provide the above services at the following times:

WHEREAS, the DIVISION agrees to provide supplies, training, evaluation as needed to perform duties.

WHEREAS, the VOLUNTEERS (each) agree to report to the park staff supervisor when beginning and ending work duty. The VOLUNTEERS also agree to wear volunteer cap/visor and/or ID badge.

WHEREAS, in consideration of the mutual benefits to be obtained, the DIVISION and VOLUNTEERS do hereby mutually agree as follows:

The DIVISION through the Division of Parks and Recreation or his designee, shall decide on all questions which may arise as to quality, fitness, promptness and acceptability of service provided by the VOLUNTEERS and that the Chief or his designee may void or cancel this agreement by giving written notice to the group's designated representative, thereby voiding or canceling said agreement and his determination and decision shall be final and conclusive. The VOLUNTEER may cancel this agreement at anytime, for any reason, giving written notice to the park manager.

VOLUNTEERS are persons who are considered employees of the State of Ohio for purposes enumerated in Section 1501.23, Chapter 4112 and Chapter 4123 of the Revised Code. They are not considered as state employees under Chapter 124 of the Revised Code and will not be permitted to participate in any public employee retirement program and are not eligible for benefits under Chapter 4141 of the Revised Code.

Obligations of the state are subject to the provisions of the Revised Code Section 126.07.

IN WITNESS WHEREOF, this agreement and all duplicate copies are effective upon execution by all intended parties.

I have the authority to sign this agreement
On behalf of the group and do so in my
representative capacity.

By: _____
Group Representative *Date*

_____ *Park Manager* *Date*

Title

Chief, as designee for Director of ODNR
Date



**Ohio Department of Natural Resources
Division of Parks and Recreation**

Volunteers-In-Parks is an Equal Opportunity Program – M/F/H



Motor Vehicle Accident Liability Insurance Coverage Form

Volunteer Name: _____

Park: _____

Address: _____

City: _____ State: _____ Zip: _____

Driver's License Number: _____

(Please attach copy of license to this form)

Date of Service: _____ to _____

Position (circle one): Campground Host Individual Volunteer Group Volunteer

Send original to Statewide Volunteer Coordinator

**Ohio Department of Natural Resources
Division of Parks and Watercraft**

Ohio State Parks & Watercraft's Volunteer Program is an Equal Opportunity Program – M/F/H